



Mohawk Valley Rural Fire District

P.O. Box 718, Marcola, Oregon 97454

541-933-2907

www.mohawkvalleyfire.com

Job Announcement

Mohawk Valley Rural Fire District opening for a shift firefighter.

Starting Annual Salary: \$47,611 – \$51,611, depending on experience and certifications.

Typical work hours will consist of 48-hour shifts, 8:00 am – 8:00 am, on an AABCC schedule unless directed by the Fire Chief.

Benefits may include health, vision, and dental insurance, vacation and sick leave, paid holidays, participation in Public Employee Retirement (PERS), VEBA, and deferred compensation options.

I. Position Summary:

The Shift Firefighter will be responsible for assigned duties throughout the shift as well as response to calls for service. This position is a member of the team that is here to serve the community and strengthen relationships with the patrons. The shift employee will work an assigned shift of 24 on and 48 off or 48 on and 96 off as determined by the Fire Chief.

The Shift employee will assist in all aspects of the Fire District as assigned by the administrative staff and will foster teamwork and harmony with the volunteer staff. Shift employees will make themselves available to aid volunteer staff with projects or needed training as, so it does not disrupt response within the district.

II. SUPERVISION RECEIVED

Works under the general supervision of the Fire Chief who assigns approved programs, goals, and general policies and who evaluates the effectiveness and conformance with identified district policy and organizational goals. The Fire Chief also may assign other administrative officers to oversee the shift employees during day-to-day operations. All shift employees will receive annual reviews from the assigned administrative officer and then referred to the Fire Chief for review.

III. SUPERVISION EXERCISED

Is expected to exercise independent judgment and in the interest of the Fire District to recommend, through the chain of command and personnel actions. The individual is responsible for providing direction for subordinate personnel in all aspects of Fire District operations.



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IV. Minimum Qualifications

1. Understand and support the core values of The Mohawk Valley Rural Fire District
2. Ability to organize, plan, and administer various related programs.
3. Strong computer, written and oral communication skills.
4. Excellent interpersonal skills including the ability to work closely with volunteers, staff, and community members.
5. Possess a valid Oregon driver's license (insurable by District insurance provider)
6. Be capable of learning to operate District owned apparatus and equipment.
7. State of Oregon EMT-Basic (EMT-I when available) (EMR May apply but will be given lowest preference)
8. NFPA Firefighter-I
9. NWCG Wildland Interface Fire Fighter (FFT2)
10. ICS 100, 200, 700, 800
11. Ability to make sound decisions in non-emergency and emergency situations

V. PRINCIPAL DUTIES, RESPONSIBILITIES & EXPECTATIONS

1. Responds on Fire District apparatus to emergency alarms as part of the response team and may be required to perform a wide variety of activities related to the specific response.
2. Perform as an Incident Commander on emergency incidents when appropriate.
3. Assists in keeping apparatus and equipment in a state of continuous readiness through participation in post incident clean-up activities, restocking and refueling of apparatus, and routine pre and post incident equipment inspections.
4. Assist Chief on maintaining and updating the district pre-fire plans.
5. Assists with CPR certification for members of the Fire District and the public. Assists with public education for schools, businesses, and the public.
6. Works with the Maintenance Officer on projects and annual cleaning and maintenance requirements.
7. Assists with daily, weekly, and annual training requirements to include daily hands-on training with assigned students.



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8. Assists with Volunteer Recruitment and Retention.
9. Renders prompt, efficient, and courteous service to promote goodwill between the Community, Fire District, Volunteers, and members of the Student Program.
10. Meets with the public and other agencies to process inquiries, complaints, and concerns.
11. Stand-by at local community events and School Sporting Events
12. May attend schools, seminars, and classes related to enhancing the ability of the district to deliver effective training service to personnel.
13. All other Duties as assigned by the Fire Chief

VI. CERTIFICATIONS TO BE ATTAINED

Within One (1) Year:

1. Firefighter II
2. MVRFD Rope / Water Rescue Awareness
3. Advanced Interface Firefighter
4. EMT Intermediate or Advanced EMT
5. American Heart CPR Instructor
6. NFPA Pumper Operator

Within Two (2) Years:

1. MVRFD Rope / Water Rescue Ops
2. Completion of DPSST approved Incident Safety Officer Class
3. PIO and Education Classes

Within Three (3) Years:

1. Basic Fire Investigation Classes
2. Company Officer Inspection Class
3. Life Safety 1 and 2 Classes

Within Four (4) Years

1. DPSST Wildland Engine Boss
2. Complete all requirements for MVRFD Engineer

Within Five (5) Years

1. Complete all requirements for MVRFD Lieutenant Process

Certifications required and attained during employment must be maintained unless an agreement with the Fire Chief allows a certification to expire or is no longer required.



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PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands and fingers to handle or operate objects, tools or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch or crawl; talk or hear; and smell.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts and in high, precarious places, and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals requiring the employee to work while wearing self-contained breathing apparatus (SCBA), risk of electrical shock and vibration.

The noise level in the work environment is usually moderate, except during certain firefighting or EMT activities when noise levels may be loud.

Applications received after 4 p.m. Friday, September 27th 2024, will not be accepted.

Selected candidates will be emailed the testing date and time by end-of-day Monday, October 7, 2024. Make sure to include a valid mailing address, contact phone number, and e-mail address.

At the conclusion of the testing process the successful candidate will be offered the position contingent on the results of a pre-employment physical, physical agility test, and background check.

A completed application should be mailed to the address listed below and include your cover letter, resume, application, and copies of certifications. Emailed applications will not be considered.

Steven Wallace Fire Chief
Mohawk Valley RFD
PO Box 718
Marcola OR.97454