

Board of Directors
Budget Committee Meeting
April 1st, 2020
Mohawk Valley Fire Station #1
92068 Marcola Rd.

Call to Order: President Woodworth called the meeting to order at 6:30pm. Chief thanked Chris Barnes for getting the technology set up. He let everyone know that the previous chair, Ted Arnold, needed to call the meeting to order and elect new officers. Ted Arnold called to open the budget meeting at 6:33 p.m.

Roll Call: Elmer Shew online_ Quentin Holmes online__ Eric Stevenson ____
Kevin Woodworth Peggy Shultz online)

Budget Committee Members: Edward (Ted) Arnold Kandice (Kandi) Diskin online_
DeLana Hansen ____ Val Rylands joined at 6:55pm_ Jeff Litle

Ted membership expires at the end of the year. There were no nominations for a new chair. Ted volunteered to stay in the role. There were no objections of any board or committee members. President Woodworth nominated Jeff Litle as secretary; Quentin seconded the nomination. There were no objections.

Review of Budget

Chief read the budget statement. President Woodworth suggested the budget committee just do a question/answer session since they have had the document for a while. The Chief also offered to go through some highlights. Quentin mentioned he was happy with the document.

Chief went over some questions he already received.

Question: How are we budgeting for COVID 19?

Answer: We are inflating some items to cover the costs related to COVID 19.

Question: Why are we using the 2016-17 collection rate schedule for property tax?

Answer: Lane county has not published a new one.

Chief also mentioned that we budgeted for a 3% increase rate for the taxable value of the fire district. The actual increase was a 4.19%.

Chief discussed some highlights of the budget.

Page 11 Equipment Reserve Fund

We have made progress in this fund. In 2017-18, we had about \$85,000 in it and now we are around \$290,000.

Ted asked about what purchases are coming up. Chief discussed the following

1. Staff vehicles. We can save some money here with Chris Barnes expertise.
2. Replacement of the 1990 engine. The average cost is \$400,000. We had discussed previously replacing engines over time instead of all at once
3. Refurbishing the brush rig. It has lots of life left and should only be about \$15,000 to refurbish.
4. Heart monitors. In February 2021, our monitor are no longer supported. We have a grant out to replace them and if that doesn't come through then we can look into lease-to-own or refurbish ones. They are \$46,000 new

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Page 12 General Fund

It includes taxes estimated to receive and collected in year levied, Mary Cole days, and conflagration revenue. We have not received the California conflagration payment which will be around \$56,000. Once it comes it, Chief will recommend it be appropriated to the equipment reserve fund.

Page 13 General Fund

Personnel Services was the focus. We changed insurances to avoid a major increase. Our change in insurance only resulted in a 5% increase. We go through a pool with the special districts of Oregon for insurance. Our insurance is through Regence Medical. Salaries increased around \$16,000. There were step raises for all three paid staff. Retirement went up \$15,000 because of changes in PERS.

Page 16 was detailed expenditures regarding personnel services.

We have to budget for conflagration wages because we cannot have our volunteers wait to get paid. We budgeted \$40,000 a year. If we don't go on deployment, then we don't have revenue, so those line items wash each other out.

We increased the seasonal employee line to help with calls and vacations. Medicare was increased.

Page 17-18 Detailed expenditures for materials and services.

We added a volunteer incentive line to give back to our volunteers. The board is currently looking at a policy. The annual awards dinner and employee recognition increased due to the increase of foods and venue. Dispatch fees were increased a little, but they should go down because dispatch just restricted their fees. Our internet costs went up since we now have internet at other stations and in our engines. It helps with real-time data.

We added a conference training line because most of the training that our young staff needs happen at conferences. The hotel costs are usually why this can be expensive.

Most of the lines were similar to last year.

Ted asked about the antique fire truck. Chief said that is for Mac, the fire truck, we want to keep it running and bring to back to life.

Page 19 Detailed expenditures for capital outlay.

We have \$0 for land purchases because we finally purchased Station 2 property after 5 years. This line has to be here for 3 years as \$0 before it can be removed.

The tender payment is also at \$0.

We want to update other equipment after replacing suppression equipment and hose next year.

Most of the lines were similar to last year.

Page 20-21 Bonded Debt

We have to keep the bond debt and revenues on a separate sheet. The budget payment should say June 15, 2021 and the series bond should say 2018.

Chief said that is the summary and asked for any more questions. There were none.

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Public Comment

There was none.

Motion to Adopt

Quentin said he is satisfied and motioned to approve the budget. President Woodworth gave a round of thank yous for everyone's hard work. Ted seconded the motion. It was approved 8-0. Ted signed the resolution.

Chief also gave a round of thank you to the budget committee, Zach Lincoln with Sweet Home Fire, and Chris Barnes.

Many thanks Chief for his hard work on the budget.

Ted made a motion to adjourn. It was unanimously approved to adjourn at 7:11pm.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660**. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907**.

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams