

Board of Directors
Regular Meeting
January 12, 2022
Mohawk Valley Fire Station #1
92068 Marcola Rd.

Call to Order: President Woodworth called the meeting to order at 7:02pm

Roll Call: Elmer Shew X Quentin Holmes X arrived a few minutes later
Eric Stevenson X Kevin Woodworth X Peggy Schultz X

Approval of Minutes: December 2021 board meeting

President Woodworth asked if there were any corrections to last month's board meeting minutes. There were none. President Woodworth asked for a motion for approval; Elmer motioned to approve, and it was seconded by Eric. It was approved 4-0. Quentin was not present at the time.

Audience Participation (Citizen Testimony): none

Correspondence: none

Emergency Prep Group:

We are working on the radio project. We sent out information about the snow and how to stay safe on our facebook group.

Financial Report: December 2021 report

The report was reviewed. The highlights include:

- On track with all items
- Dispatch fees were paid. Huge savings with the new rate
- Silke Communication
- Received Alfalfa Fire payment for equipment purchase
- Reimbursement for Jack Fire. More conflagrations reimbursements are coming
- A stop payment fee for checks that were mailed but never received

President Woodworth asked for a motion for approval; Quentin motioned to approve, and it was seconded by Elmer. It was approved 5-0.

Fire Chief Report: Officer's Report/ Maintenance Report/ Activity Report

The Activity Report was not included but it was discussed. The highlights include:

- Chief's hours were included
- Discussion on how to better record calls that do not go through dispatch
- Regular meetings
- Vehicle Extraction training allowed all of our staff to be certified when usually only one or two people at other departments have that certification

Maintenance Report

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The Maintenance Report was included. The highlights include:

- Clean up from vehicle extraction training
- Radio meeting plan work
- The new rig is about 90% complete

Old Business:

1. Grants

We haven't heard from the SDAO grant so we are assuming we didn't get it. We will work with the grant writer again for the staffing grant and ask for more employees this time.

2. COVID 19 Update

Cases are rising with the new variant around and we may require staff to wear mask indoors. We have had several covid related calls. With cases rising, we are not setting dates for open houses or events yet.

3. Project Updates

It was already discussed.

New Business:

1. Seismic Work

a. RFP Awarding

A committee met and reviewed the one application we received. This is common since it isn't a million-dollar project. The Ausland group ranked very well and were the ones to do our evaluation for us. The work can start around April if we approve the hire.

There will be a 30-day period where other companies can contest this hire but we are not expecting that. They wanted to lower the insurance and our insurance company and attorney agreed that was fine. They are expected to come under budget.

President Woodworth asked for a motion for approval to hire Ausland group for the RFP; Quentin motioned to approve, and it was seconded by Eric. It was approved 5-0.

2. General Mobile Radio

There will be a training after today's meeting

3. Meeting Dates 2022

The meeting dates for regular board meetings and the Budget Committee meeting is included in the packet

Items Not on Agenda:

We may need to appoint another budget committee member if one of our doesn't want to return.

We are looking at the Graduate Hotel for our upcoming awards dinner

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Sweet Home is looking for a new fire chief. Discussion on our intergovernmental agreement with them.

Future Meeting Agenda Items:

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Next meeting
Board Meeting February 9th, 2022 at 7:00pm

Adjourn: Adjourned at 7:28pm.

President Woodworth asked for a motion to adjourn; Quentin motioned to approve, and it was seconded by Peggy. It was approved 5-0.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907**.

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams