

Board of Directors
Regular Meeting
April 13, 2022
Mohawk Valley Fire Station #1
92068 Marcola Rd.

Call to Order: President Woodworth called the meeting to order at 7:00pm

Roll Call: Elmer Shew Quentin Holmes

Eric Stevenson Kevin Woodworth Peggy Schultz arrived after approval of minutes 7:02pm

Approval of Minutes: March 2022 board meeting and April 2022 budget meeting minutes President Woodworth asked if there were any corrections to last month's board meeting minutes. There were none. President Woodworth asked for a motion for approval; Quentin motioned to approve, and it was seconded by Elmer. It was approved 4-0.

President Woodworth asked if there were any corrections to last week's budget meeting minutes. There were none. President Woodworth asked for a motion for approval; Eric motioned to approve, and it was seconded by Elmer. It was approved 4-0.

Audience Participation (Citizen Testimony): none

Correspondence: none

Emergency Prep Group:

The first aid/CPR training will be April 30th at 9am

Financial Report: March 2022 report

The report was reviewed. The highlights include:

- Doing better than this time last year
- Repairs to tender
- Buying workout equipment
- Fire extinguisher testing
- We will need a budget resolution in June for conflagration, PERS, and maybe medical supplies.

President Woodworth asked for a motion for approval; Quentin motioned to approve, and it was seconded by Eric. It was approved 5-0.

Fire Chief Report: Officer's Report/ Maintenance Report/ Activity Report

The Activity Report was not included but it was discussed. The highlights include:

- Chief's hours were included
- Association meeting wants to do a community event maybe July 4th
- Outside trainings classes are opening up now

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Maintenance Report

The Maintenance Report discussion included:

- Tender repair
- Engine and ladder pump testing next week
- Ongoing issue with 1470 – it will go to the shop hopefully under warranty
- Work on parking lot light
- Also looking at recommendation of our third party tire inspection. We on working on a solution to replace the 8 tires.

Quentin asked about the miles on the suburban. It has about 52,000. He also asked about testing the fire extinguisher. It is recertified every year.

Old Business:

1. Grants

We submitted the AFG for staffing and should hear by September. We are ahead of schedule with the seismic grant, we paid permits and just waiting on the county.

2. COVID 19 Update

None

3. Project Updates

Seismic work was talked about in grants. The refurbish brush rig is probably going to happen after the first of the year. Quentin asked who through; it is through Casacade in Medford

4. Training Tower

It is on hold until we hear about the EWEB property but the neighbors were supportive but they are worried about how it will impact their pets.

5. Reader Board

We have to decide on going for bigger grants for other projects or try for the smaller grant of the reader board. Discussion on who could help with the reader board; quotes are high but refurbish isn't that much; could schedule for 23-24 budget year. It was decided to hold off on the reader board.

New Business:

1. Budget

The committee approved the budget. We will publish it to the public and public comment can happen in May. We can adopt the budget in May.

2. Policy Up-Date (Conflagration Pay)

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The state follows a certain pay scale or wants a policy in place. We need to clearly state what a work week is and adjust pay rate for conflagration deployment. We have to distinguish between volunteer and paid staff. There was talk about changing the wording to something along the lines of the week doesn't start over if they get deployed twice in one week. We will reword and look at the policies again. We want it approved before fire season.

3. Staffing Changes

Chris will be leaving for the Monroe Fire Chief job. His letter of resignation is include in the packet. Patrick will move to maintenance. The position is posted. It closes in May and hoping to test and interview applicants in June. Praise was given to Chris.

There was discussion on stuff that Chris bought with his own money and left in the office over the years. He was asked if he was happy with the price offered to him; he was.

President Woodworth asked for a motion for approval to reimburse Chris \$2,000; Quentin motioned to approve, and it was seconded by Peggy. It was approved 5-0.

Items Not on Agenda:

Chief's Review – was decided to put it off.

There was discussion on who is the back up to the chief and knowing the passwords and how to run the systems. It was suggested that a board member be responsible for this. We need to find a Treasurer outline. Discussion of needing a part-time admin assistant but Chief said he is able to handle the work at the moment.

Future Meeting Agenda Items:

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Next meeting

Budget Meeting May 4, 2022 at 6:30pm if needed

Board Meeting May 11, 2022 at 7:00pm

Adjourn: Adjourned at 8:00pm.

President Woodworth asked for a motion to adjourn; Quentin motioned to approve, and it was seconded by Quentin. It was approved 5-0.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907**.

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Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams