

**Board of Directors**  
**Regular Meeting**  
**Date at 7:30 PM**  
**Mohawk Valley Fire Station #1**  
**92068 Marcola Rd.**

**September 13<sup>th</sup>, 2017**

**Call to Order:** President Elmer called the meeting to order at 7:29pm.

**Roll Call:** Elmer Shew  X  Dan Pike  X  Quentin Holmes  X  Eric Stevenson  X

**Approval of Minutes:** August 9, 2017 Board Meeting

President Elmer asked for any corrections; there were none. President Elmer asked for motioned for approval. Eric and Quentin approved respectively. Minutes were approved 3-0.

**Audience Participation: (Citizen Testimony)**

None

**Correspondence:**

SDAO was presented with a new layout of 10 pages. The district will receive their full discount of 10%. The district typically says yes to attend the annual conference, but had to say no at the time of the paperwork because the conference didn't have much detail. The conference will be held in February in Seaside OR; more information will be available in November.

The district received a thank you letter for sending Manny and Chris to the Milli fire. \$14,503 was billed to the state.

**Financial Report:** August 2017 report was reviewed.

President Elmer noticed a discrepancy in the total. Chief Wallace agreed there was a mistake; the date should read August 31, 2016 instead of 2017. He will bring the correction next month. President Elmer made a motion for approval. Dan and Quentin approved respectively.

**Fire Chief Report:** Officer's Report/ Maintenance Report/ Activity Report

The Officer's Report was discussed with highlights that include:

- August is when preparation start for Mary Cole and hose testing
- 2 new certificates were awarded
- Josiah, a volunteer, left for the military
- Academy starts in a few days with a few from the district and a few from out. Out of district attendees are charged a fee
- Did CPR and First Aid training to 36 people at the school

The Activity Report was discussed with highlights that include:

- Total calls are up from last year at this time
  - August calls at 55, the highest it has been lately
  - September is already at 23
- Quentin asked about the brush fires – both were small, from arson up McGowen

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- Attended 2 conflags (Milli and Chetco); denied another opportunity to make sure we weren't short at the home front

**Maintenance Report**

The Maintenance Report was discussed with highlights that include:

- No big projects because of the big fire season. Some projects are missing that the seasonal employee has done
- Quentin asked about testing pumps. Chris stated that a 3<sup>rd</sup> party tests them annually
- 3 engines have failed this year due to leaking valves. Chris has a quote out for them and noted that the kits are the expensive part

**Old Business:**

1. Station 2

We are waiting on the county for approval.

2. Mary Cole Days

The beer garden wasn't as successful possibly due to the memorials being held for the fatal crash the week before. We went on 6 calls during Mary Cole.

3. Reader Board

The school board agreed to a joint partnership. Chief Wallace went to the Lion's Club meeting the night before and they have expressed their wishes to donate to the purchase of a new board. The Booster club agreed to help financially and agreed it would be a community board. Chief would most likely have control of the board and the community can email requests of what they want displayed on the board. If the new board is electronic, it can display several messages at once.

4. SDAO Training

We hosted a small class in August, which is common for the summer. As stated before, the annual conference will be in February in Seaside, OR and more information will be available in November.

5. Surplus Mower

All parties that participated in the silent auction were notified. The mower has moved onto it's new home.

**New Business:**

1. Board Vacancy

Two applications were turned in. The board discussed each applicant. Chief Wallace will notify the selected person and thank the other for applying.

2. Old Equipment

Station 3 has a rodent most likely because it is being used for storage. It is being cleaned and some equipment is being given away to Sweet Home and Alfafa fire district. Chief Wallace discussed what was being given away and what cannot be donated even to 3<sup>rd</sup>

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world countries. He said even having airpaks that cannot be used is an OSHA violation because they could be mistakenly used. They need to be destroyed. Trent suggested we check with the water department and Chief Wallace said he would. President Elmer suggested we keep twice what we think we need wanted to know if anything was going to be refurbished. Chris said anything to be refurbished is set aside. Chief Wallace was given permission to continue cleaning and donating old equipment.

3. Grants

Chief Wallace said he still hasn't heard about the grant they applied for. Some grants were recently approved so he isn't sure why they haven't heard back.

He is applying for a grant through the SDAO to update interior and exterior to keyless entry. The grant would also help with wireless security cameras.

He is also applying for a \$24,000 grant through FireHouse subs to replace the backup extrication equipment. An inspector was surprised we still have this extrication equipment. Chief Wallace is hopeful since Dexter received a similar grant.

He continues to look at other grants.

4. Replacement Options

Chief Wallace says the airpaks have about 4 years of life left and it is a huge expense to replace. A few of our apparatus are hitting their 20-25 year mark and it is too much to replace all at once. Chief Wallace stated that a 5 year levy would help with the cost and believes we have the community support. He is hoping to do one purchase that will replace two of the old ones, but the new one will be versatile and have the same pump and tank capacity.

Chief Wallace said the longer we wait to purchase, there is most likely a 3% increase each year and we can't drain the other budget items in case something happens. An apparatus can take 1.5 years to get to the station after purchase and airpaks will take a year. President Elmer would like to see a cost package put together. The SDAO can help with the bonds and levies.

Chief Wallace talked about his plan to buy one, pay it off and buy a new one. President Elmer wanted to know why a tender would be replaced before an engine. Chief Wallace said tenders are used more. Chief Wallace said a type 1 and 3 would save on maintenance. Quentin would like a side by side picture comparison.

5. Audit

It is currently in process of being completed. We are waiting to hear back from the Auditor.

**Items Not on Agenda:**

Financial Board policy

Chief Wallace wants some changes updated such as we now give W2s instead of 1099s and we hire help if a paid employee is on conflag. President Elmer would like to add a time of payment being the next pay day. This would help with the consistency of bookkeeping.

2. 2015 KME

KME has been having issues since it was purchased and is going to the shop. Chris was informed the kingpins and front axels are not good. There was no contact with the manufacture within a year so nothing is under warranty and kingpins weren't under warranty anyhow.

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Quotes are currently being sought after. Chief Wallace and Chris presented a regular written maintenance schedule with solutions.

**Future Meeting Agenda Items:**

**Next meeting is on October 11, 2017**

**Adjourn: Adjourned at 8:51pm. Quentin, Eric and Dan approved respectively.**

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907**.

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams