

**Board of Directors  
Regular Meeting  
October 9th, 2019  
Mohawk Valley Fire Station #1  
92068 Marcola Rd.**

Call to Order: Vice President Holmes called the meeting to order at 7:00pm.

**Roll Call:** Elmer Shew   X   Quentin Holmes   X    
Eric Stevenson   X   Kevin Woodworth      Peggy Schultz   X  

**Approval of Minutes:**

Vice President Holmes asked if there were any corrections to last month's board meeting minutes. There were none. Vice President Holmes asked for a motion for approval; Elmer motioned to approve, and it was seconded by Eric. It was approved 4-0.

**Audience Participation (Citizen Testimony):** None

**Correspondence:**

None

**Financial Report:** September 2019

The report was reviewed.

Chief pointed out that we paid Special Districts for workers compensation. That is paid once a year. There were any questions about the financial report.

Vice President Holmes asked for a motion for approval; Eric motioned to approve, and it was seconded by Elmer. It was approved 4-0.

**Fire Chief Report:** Officer's Report/ Maintenance Report/ Activity Report

The Activity Report was discussed with highlights that include:

- The Chief hours were included
- Standard meetings
- Rope Rescue
- DPSST Care fire prop and we allowed three outside agencies to use the car fire prop as well. The outside agencies included McKenzie, Sweet Home and Coburg.
- An updated personnel list was included in the packet.
- Academy should be done within the next 2 weekends

About 2 years ago we Started a rope team to help with accidents and making sure we are using the right equipment.

Vice President Holmes asked Chief how many vacation hours he has unused. He has around 200 and he will max out at 240. It is a use it or lose it. Vice President Holmes reminded him about self-care and not getting burnt out.

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**Maintenance Report**

The Maintenance Report was discussed with highlights that include:

- Annual hose testing
- 1470 into shop for recalls and maintenance. It may need to go back for one more thing.
- Prepping for winter

The horn ring was discussed on the 2<sup>nd</sup> rescue. Once you honk the horn, it activates the one on the roof. The first rescue now has this as well.

**Old Business:**

1. Station 2

The property taxes were paid. The county commissioner got involved and now everything is now approved. Chief will meet with Mr. Russell next week to sign everything over.

2. Project Update

Chief said the engine box has been cut and welded. Jason Bush updated the board on the Emergency Response Group. The goal is provided education and hopefully help the community become self-sufficient during emergencies. He is hoping every quarter to do something. So far there has been education on wildland prevention and handing out 55-gallon water barrels. It the goal of the group to start bringing outside resources and instructors to help with additional trainings. This has started a bit with bringing in ODF for the wildland prevention.

Peggy asked if we have gone out to houses after a fire to help with education. Chief said they have done 7-8 assessments mostly on Hill Road and Parsons Creek.

**New Business:**

1. Survey

As of today, there were 13 responses out of about 27. Chief will email the board soon with the results.

**Items Not on Agenda:** Elmer asked about the reader board. Chief heard that the Booster Club got a new sign at the community center but hasn't heard about the board out front. Elmer would like to see the message changed on the board, but the Booster Club has everything to change it. Chief will try contacting them again and discuss having that board in our yard be for the community.

The department ran a large fire on Saturday with the help of other districts. A slash fire got out of control. The districts have been thanked.

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**Future Meeting Agenda Items:** Reader board

**Next meeting is on November 13th, 2019 at 7:00pm**

Adjourn: Adjourned at 7:31pm.

Vice President Holmes asked for a motion to adjourn. Eric motioned to approve, and it was seconded by Peggy. It was approved 4-0.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907**.

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams