

Board of Directors
Regular Meeting
November 14, 2018 at 7:00pm
Mohawk Valley Fire Station #1
92068 Marcola Rd.

Call to Order: President Shew called the meeting to order at 7:00pm.

Roll Call: Elmer Shew Quentin Holmes _____ Eric Stevenson
Kevin Woodworth Brenda Stedman

Approval of Minutes: October 10th, 2018 Board Meeting
President Shew asked for any corrections. There were none. President Shew made a motion for approval; Kevin and Eric approved respectively. It was approved 4-0.

Audience Participation (Citizen Testimony): There were none.

Correspondence:

A letter from Alfalfa Fire District was included. It was discussed during New Business.

Financial Report: October 2018

The October report was reviewed.

Some of the highlights were:

- Conflagration revenue is helping
- Conflagration wages is well over and will need to appropriate funds in January
- Currently on 9th deployment
- Maintenance budget is tight and will be moving contingency money into the maintenance budget
- Planning on increasing equipment reserves next budget year
- Carrot Top purchase was for flags

President Shew made a motion for approval; Brenda and Kevin approved respectively. It was approved 4-0.

Fire Chief Report: Officer's Report/ Maintenance Report/ Activity Report

The Activity Report was discussed with highlights that include:

The Chief hours were discussed. President Shew would like his timesheet be broken into categories such as administration, calls, and training. Chief stated he listed on his timesheet what specifics things/events used up most of his time. There was discussion on the purpose of it needing the categories and how the data would be used. It was decided to move onto the next topic.

- Standard meetings
- Lots of medical calls and traffic accidents. The accidents have been all over.
- DPSST training went well
- Fire Instruction 1 class is being moved as both firefighters are out on deployment
- Calls are up compared to this time last year
- Currently at 415 calls for the year

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Kevin let the board know that the new rumble strips are very noisy and there have been several complaints about them. There should be an installment of “mumble” strips would should be quieter. He expressed interest in working with the state to require headlights at any time limited visibility is occurring. Currently cars are driving without headlights in the fog.

Maintenance Report

The Maintenance report was reviewed. The highlights were:

- Still need viewing monitors installed
- The tender is in Yakima and a main representation was not notified of all of our electrical issues.
- Cleared trees around state 2 for the well drilling tank
- Did minitor programming which is for pagers and portable radios for Lowell and Dexter
- Started Sweet Home command build. They are being billed for shop hours and it is agreed our projects will come before theirs. The income will help with recoup some maintenance costs.
- Switched to Carson for fueling so we can keep the tanks filled at all times. Tyree Oil was not filling up tanks on a regular basis. Carson is also currently cheaper than Tyree Oil.

Old Business:

1. Station 2

The well has been drilled. It has 18 gallons per minute. The septic approval came in. Rosoboro would like to buy some lumber. The property should be signed over to us before January. Chief is hoping to make it a resident station to help with the response to the upper valley. The fire break should be completed in December. Chief also would like more logging to make sure the roof of the building stays safe.

2. Mary Cole Days

The volunteers will discuss if they want to take over the event at the next association meeting.

3. Project Update

Chief stated that the tender is in Yakima and the tender with tank issues is on hold until Spartan approves of the work. Chief will be calling them next week. The engine box construction has begun. The F250 pickups are about 3 months out. The air packs should be here in a few weeks and then training will begin. We are the first district to move away from MSA packs.

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New Business:

1. Board Policies

The Chief will send out signatures papers to the Board. The new policies will be in effect as January 1, 2019.

2. Audit Update

The auditor couldn't make tonight's meeting. She will try for the next meeting and ensures us the district will submit to the state by December 31st.

3. Alfalfa Fire District

Alfalfa is a small district that we have donated to before. They are needing an engine. A letter from their Chief was included stating they want to purchase our engine for \$40,000 over a 5-year payment plan. Chief let him know we cannot give our engine up until our new is in service. Chief suggested that Alfalfa pay for the attorney fees to draw up the contract. The board agreed to sell the engine at \$40,000 over a 5-year payment plan and that the attorney fees would be included in that \$40,000. President Shew made a motion for approval; Brenda and Kevin approved respectively. It was approved 4-0.

4. Every 15 minutes

The fire department, Sheriff's Office and Mohawk high school are putting on a mock crash event on January 8th at 2:15pm at the old elementary school. January 9th at 10am will be a community assembly at the high school.

Kevin added to new business. He informed the Board that Home Depot has donated 5 gallon buckets filled with emergency kits for each Pleasant Hill high school classroom. A training is being developed to put the high school staff through for massive earthquakes and trauma events. Mohawk high school will also be trained. Kevin talked about having the fire department and staff prepared as well.

Kevin also requested that the Chief look into getting the ODF to also do code 3 calls. He is under the impression we just have to request it through the ODF supervisor or through the Fire Defense Board. Chief said having ODF going on code 3 calls would help ODF get through the city faster. The Chief will call the manager.

Items Not on Agenda:

Future Meeting Agenda Items:

Next meeting is on December 12, 2018 at 7:00pm

Adjourn: Adjourned at 8:04pm.

Brenda and Eric approved respectively; approved 4-0.

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Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907**.

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams