

**Board of Directors
Regular Meeting
November 8, 2017 at 7:30 PM
Mohawk Valley Fire Station #1
92068 Marcola Rd.**

Call to Order: President Elmer called the meeting to order at 7:30pm.

Roll Call: Elmer Shew X___ Quentin Holmes ___X_ Eric Stevenson ___X_
Kevin Woodworth X___ Dan Pike ___X__

Approval of Minutes: October 11, 2017 Board Meeting

President Elmer asked for any corrections; there were none. President Elmer asked for motioned for approval. Quentin and Dan approved respectively. Minutes were approved 4-0.

Audience Participation: (Citizen Testimony)

Trent Dugger approached board wanting to talk about personnel issues. President Elmer told him this was not the place to talk about personnel and informed him he would need to write a letter to the Chief and Board.

Correspondence:

The Firehouse Subs grant was approved to replace the aging extrication equipment. Chief Wallace and Firehouse Subs will do a joint press release. Eric asked how long until we can get the equipment. Chief Wallace said it could be months after purchase.

This session ended at 7:40pm to discuss New Business Item #4 – Executive Session with the District Lawyer, Christy Monson.

This session resumed at 8:11pm.

Financial Report: October 2017

The KME is back on the road with the help of KM Maintenance Construction who else helped with siding projects. The number shown on the report is the down payment. Chief Wallace discussed conflag One crew was out for 7 days and another task force was out for 13 days. We billed \$50,000 and are expecting a little over \$14,000 reimbursement from the Milli fire. That deposit will be reflected next month.

Due to conflag wages, the general fund is low. The reimbursements do not happen until all districts submit their bills.

President Elmer made a motion for approval. Quentin, Eric and Kevin approved respectively. Minutes were approved 4-0.

Fire Chief Report: Activity Report and Maintenance Report

The Activity Report was discussed with highlights that include:

- Calls are up from this time last year with 15 calls so far for November
- 14 training hours
- Recruit class finished this past weekend with some remedial training
- Chief did a breakdown of hours he has been working since he was hired

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Maintenance Report

The Maintenance Report was discussed with highlights that include:

- Fixing bay door
- KM construction donated time to do the siding project, this saved us money
 - Trim is still needed
- Work lights are now LED
- Rope Rescue Training is being coordinated

Old Business:

1. Station 2

The lot line adjustment was approved. The county has a new process needs to happen but didn't specify if that would cost money.

2. Reader Board

This is not a priority for all parties at the moment, but will be included in the budget next year.

3. Audit

It is tentatively approved and the Board has a draft. The audit had similar comments to years past. President Elmer signed for it to be finalized.

4. Conflag

A line was added about when the payment for conflag would be given. The Board reviewed it this past month and signed to approve it. Quentin and Dan motioned for approval. Approved 4-0.

New Business:

1. Equipment Replacement /New engines

Chief Wallace suggested a 5-year levy to help replace equipment and engines. This levy would help replace our apparatus and other equipment on a schedule instead of all at once. The longer the Board waits, the more expensive they will become. President Elmer asked when we could get this on the ballot; March 2018 at the soonest. This would lock in the current prices before November 2018 price increase.

There was discussion of what things were and how they are changing designs so we have to buy all new and how long it would take to arrive after purchase. This will also help with standardization between districts in case we need to borrow or use someone else's equipment.

Our current airpacks back be donated to places that do not have to go by the standards.

Chief Wallace explained if the levy was approved, we would have up to 3 years to spend. We will need a timeline of when to purchase and training involved. It is suggested we get the funding lined up now but can wait to purchase. Kevin, Elmer and Quentin expressed interest in

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moving forward now and all agreed. Chief Wallace will take next steps to get Emergency Firefighting Equipment on the ballot.

2. Employee Assistance Program

The Chief thought we had this assistance to volunteers when he discussed it with current volunteers, but we don't. Most districts have this plan for volunteers. The district does pay for it but it is free for volunteers and board members. The Board approved to pay for it.

3. Chief Wallace Review

This will be conducted next month.

4. Executive Session PER ORS 192.660 was discussed in a separate meeting.

Items Not on Agenda: none

Future Meeting Agenda Items:

Presentation from Dan and Chris about what they do during conflag.

Next meeting December 13, 2017

Adjourn: Adjourned at 8:50pm. Quentin, Eric, and Kevin motioned respectively. All approved to adjourn for the night.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660.**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907.**

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams