

Board of Directors
Regular Meeting
March 13th, 2019 at 7:00pm
Mohawk Valley Fire Station #1
92068 Marcola Rd.

Call to Order: Vice President Kevin Woodworth called the meeting to order at 7:00pm.

Roll Call: Elmer Shew ___ Quentin Holmes __X___
Eric Stevenson __X___ Kevin Woodworth __X___ Brenda Stedman __X___

Approval of Minutes:

Vice President Woodworth asked if there were any corrections to last month's board minutes. There were no corrections. Vice President Woodworth asked for a motion for approval; Quentin and Brenda approved respectively. It was approved 4-0.

Audience Participation (Citizen Testimony): Mr. Harper, Mr. Smith, and Mr. Richardson expressed concern that they were paying for the bond that they didn't get to vote on. This is due to Lane County and how they determine who gets ballots. They are the 3 families that do not have signed fire protection contracts. It was assumed new homeowners automatically have the protection contract from previous owners. There are 6 other families that have signed contracts. Their fee was waived for 2019 due to the lack of communication from the district and realtors to the new homeowners.

Chief said districts handle fire protections differently. Some charge a flat fee or go off the tax rate or set their own price. Chief is also waiting to hear from the county to see if someone who has a signed fire protection contract can vote. There was discussion on home owner insurance, getting a signed contract or no protection, and annexation from the station. Vice President Woodworth said they would respond in 30 days to the citizens at the meeting. Vice President Woodworth also wanted to our attorney to write a letter about these contracts.

Correspondence:

There was a letter from the SDAO thanking the district for their longevity. We are receiving \$2500 credit.

Financial Report: February 2019

The report was reviewed.

Some of the highlights were:

- The first rescue bought from the bond had a payment
- There were repairs to 1413 and we are hoping to get money back from Ford as they probably should have paid more
- Payment of \$840 to Med Tech for 2 IO drills.
- Riverstop restaurant for the dinner banquet
- Sirenet payment was for the Sweet Home project we worked on, but we will be getting reimbursed
- The HRA payment is now higher due to the district approving a \$200 increase for the paid staff
- There wasn't an amazon credit card amount for the month

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Fire Chief Report: Officer's Report/ Maintenance Report/ Activity Report

The Activity Report was discussed with highlights that include:

The activity report included:

- The Chief hours were included.
- Standard meetings and training were limited due to the snowstorm
- The new SCBA packs training has been completed
- Not all the calls were logged from the snowstorm. It is estimated there were 45-50 calls related to the snow storm
- 10 calls so far this week

Maintenance Report

The Maintenance report was reviewed. The highlights were:

- Not as much maintenance was done due to the administrative work and calls increased
- The new roof for station 5 will be installed in March
- New trucks were registered and received plates
- Oil loss/consumption issue for 1448. It will also be moved to Station 2.
- One of the new trucks has a leak and is being repaired with Ford
- Had about a foot of snow and a big thanks to volunteer Jerry Oglesbee for lending us his quad with a snowplow.

Old Business:

1. Station 2

We have jumped through many hoops with the county and now they are wanting a well put in to the other plot or give an easement to use our well. Chief proposes a conditional agreement that we will allow water rights, but a permitted structure should be built and the county should reimburse us for half of the structure plus maintenance and the pump. Eric mentioned going to the Lane County Commissioner now with this new hoop. There was discussion around doing the easement agreement. The board agreed to do the easement and also talk to the Lane County Commissioner.

2. Project Update

The roof installation for station 5 will start this week. Chief suggested we get invoiced for the new engine even though we haven't received it so it can be done by the end of the budget year. Vice President Woodworth asked about the sturdiness of the canopy. Chief said other districts have the same canopy and haven't had issues.

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3. Alfalfa Fire District

There is no updated since Chief has not heard back from their board.

4. Protection Contracts

The protection contracts were discussed as part of the citizen testimony.

New Business:

1. Station 5

It is being installed. Discussion about station 5 roof was in the maintenance report.

2. Unanticipated Revenue

Personnel services has been over because of conflagration funds. The fuel costs are up because the school and the district are using more. The budget law says the district can spend unanticipated revenue. Vice President Woodworth read the resolution to appropriate unanticipated revenue. Vice President Woodworth asked for a motion to add the money to the personnel services, and fuel accounts; Quentin and Eric approved respectively. It was approved 4-0.

3. 53-hour work week

The Chief recommended the board approved one-hour paid lunch since it is an unspoken rule that the paid employees respond to a call even if they are on lunch. This would be a 9 hour day unless they go out of district for personal business and can't respond. This would mean they would get to their 80-hour maximum comp time faster. It is usually only the paid staff responding to calls during the day. Vice President Woodworth asked for a motion to approve the paid staff can have a paid lunch if they are available to respond and are conducting district business during their lunch, effective immediately. Quentin and Eric approved respectively. It was approved 4-0.

4. Chief's Review

April 1st will be 2 years for the Chief. He suggested his review be done by the April 3rd so everyone will have time to read all the reviews. It was also suggested that detail feedback be provided. Vice President Woodworth mentioned that at the SDAO conference, the Chief can pick how he gets his feedback. Chief opted for a general meeting. Chief plans on sending a survey to the volunteers as well.

5. MADD award

Vice President Woodworth submitted a nomination for the Every 15 Minutes Program. The district and the high school among others in the community were given the award. The three paid staff were presented with plaques.

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Items Not on Agenda:

Station 2 has parts and pieces of an old truck that will no longer be used or shown. Chief recommended it be surplus or donated it to a fire museum. Vice President Woodworth asked for a motion to approve. Brenda and Quentin approved respectively. It was approved 4-0.

The stock bumpers will not be used, and it was asked to surplus them so we can sell them. The money would go toward miscellaneous revenue. Vice President Woodworth asked for a motion to approve. Quentin and Eric approved respectively. It was approved 4-0.

The Springfield School District wants to buy the old rescues for \$15,000 each. We can auction and wait to see if get more, but we could get the same amount or less. Quentin motioned to accept the offer. Eric seconded. It was approved 4-0.

Vice President Woodworth would like to hold a community open house to talk about the snow storm and being prepared. He suggested having the Red Cross present as well. He also recommended that our vehicles be equipped for a snow plow. Chris said the new rigs can handle a plow.

Future Meeting Agenda Items:

Next meeting is on April 10th, 2019 at 7:00pm

Adjourn: Adjourned at 8:40pm.

Vice President Woodworth asked for a motion to adjourn. Brenda and Eric approved respectively; approved 4-0.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907**.

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams