

**Board of Directors
Regular Meeting
January 9th, 2019 at 7:00pm
Mohawk Valley Fire Station #1
92068 Marcola Rd.**

Call to Order: Vice President Kevin Woodworth called the meeting to order at 7:00pm.

Roll Call: Elmer Shew X Quentin Holmes X
Eric Stevenson X Kevin Woodworth X Brenda Stedman X

Approval of Minutes:

Vice President Woodworth asked if there were any corrections to the December board minutes. There were no corrections to the December Board Meeting minutes. Vice President Woodworth asked for a motion for approval; Quentin and Eric approved respectively. It approved 5-0.

Audience Participation (Citizen Testimony): There were none.

Correspondence:

There were none.

Financial Report: December 2018

The report was reviewed.

Some of the highlights were:

- Chief will keep the balance sheet for all accounts included in the packet
- Dispatch services was paid \$24,395
- Air pack supplies were bought
- Zion bank payment is the interest payment for the bond
- Payment to John Zeni is for the tree work around station 1 and 2
- Overages in certain line items are due to conflagration salaries and unforeseen repairs. We have enough money in contingency funds to make those lines align. The board will have to do a resolution to balance out the funds
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Vice President Woodworth asked for a motion to approve; Quentin and Eric approved respectively. It was approved 5-0.

Fire Chief Report: Officer's Report/ Maintenance Report/ Activity Report

The Activity Report was discussed with highlights that include:

The activity report included:

- The Chief hours were included.
- Standard meetings
- Barn Burn to learn – a live fire for the new people to experience
- Nick Mortenson received his DPSST wildland certificate
- 5 recruits finished academy and are now responding to calls
- Hazmat Operations class at Lane Fire Authority

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- 5 years ago, we were only around 260 calls for the year. In 2018, we responded to 453 which is now the record.
- 20 calls so far as of January 9th

Maintenance Report

The Maintenance report was reviewed. The highlights were:

- Getting the new SCBA's in service
- Turbo went out in 1413 (brush rig). Ford is paying for most of the repairs. We are paying for \$1500 and then a \$300 diagnosis fee. Quentin asked about the miles. It has about 19,000
- UPF is now following up regularly to see how the repairs to the tender's tank is going. We didn't have to pay for repairs
- Brenda asked about the timeline for placing the air packs in service. It should be early next week.

Old Business:

1. Station 2

No update since last meeting. Chief will email Norm to see if he has heard from the surveyor. Chief is hoping to have this wrapped up by the end of the budget year.

2. Project Update

The tender was already discussed. We are waiting on the chaise to be built. Chief thinks the pickups are about a month out. We are under budget for the rigs so we can purchase our wish list items such as canopies, bumpers, winches, and slide out trays. We are looking at about \$7,800 per rig for these items. We budgeted last year to get more hose and it is now here. We expect to have a busy 6 months of maintenance. A list of upcoming projects included:

- Reprogramming 17 mobile radios and 35-40 portable radios
- 2 rescues and 1 engine to outfit
- 1000 feet of hose need to be ready for service

3. Alfalfa Fire District

The contract has been sent over and their Chief will present it at the board meeting. It is \$8,000 due for the next 5 years.

4. Audit Update

It is completed and has been sent to the state. The board has the packet. Any line items that were over had to be fixed. This is a new process. The personnel service had an item within that was over and the auditor wanted it fixed. The auditor is hoping to attend an upcoming meeting.

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5. Protection Contracts

There is not an update. The Chief is going to schedule a meeting with the home owners and hoping to have an update for the next meeting.

New Business:

1. Board Positions

The new policies are effective as of January 1, 2019. In the policies, it was stated that positions would be elected in even years. Chief said with the new policies in effect it could be done now or wait until after the 2019 elections. The board will wait until 2020 to elect positions among themselves.

Quentin and Kevin are both up for full terms. Brenda would be up for a partial term (2 years). The county will mail out the stuff to the board members. These forms need to be in by mid-March and the election will be in May.

2. Meeting dates for 2019

The meeting dates were included in the packet. It is the 2nd Wednesday of every month.

Items Not on Agenda:

Vice President Woodworth discussed the impact of Every 15 Minutes. There was the mock crash, a mock death notification and then a community assembly. Eugene/Springfield and Sweet Home fire departments as well as Life Flight participated. Kevin would like the board to formally recognize Chris, Patrick and Chief Wallace for their contributions to the event. Kevin made the motion and Quentin seconded. It approved 5-0. The hard word of the other volunteers was also mentioned as many had to take time off work to attend. Kevin has been involved with this for 9 years and was told by North Eugene HS that it is the best program. Kevin noted that now distracted driving crashes are up.

Future Meeting Agenda Items:

Next meeting is on February 14th, 2019 at 7:00pm

Adjourn: Adjourned at 7:43pm.

Vice President Woodworth asked for a motion to adjourn. Quentin and Brenda approved respectively; approved 5-0.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660**.

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The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907.**

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams