

**Board of Directors
Regular Meeting
August 14th, 2019
Mohawk Valley Fire Station #1
92068 Marcola Rd.**

Call to Order: President Elmer Shew called the meeting to order at 7:00pm.

Roll Call: Elmer Shew Quentin Holmes
Eric Stevenson Kevin Woodworth Peggy Schultz

Approval of Minutes:

President Shew asked if there were any corrections to last month's board meeting minutes. There were none. President Shew asked for a motion for approval; Kevin motioned to approve, and it was seconded by Peggy. It was approved 3-0. Quentin Holmes arrived at the meeting after the minutes were approved.

Audience Participation (Citizen Testimony): None

Correspondence:

Patrick Watson found and won an Oregon Department of Forestry grant for protective equipment. We already budgeted to buy this equipment.

Financial Report: July 2019

The report was reviewed.

Some of the highlights were:

- Deposit of California conflagration money and transferring it into equipment reserve
- Sale of the 2nd rescue to Springfield School District. The money went into the general fund
- All line items are on track

President Shew asked for a motion for approval; Kevin motioned to approve, and it was seconded by Peggy. It was approved 4-0.

Fire Chief Report: Officer's Report/ Maintenance Report/ Activity Report

The Activity Report was discussed with highlights that include:

- The Chief hours were included
- Standard meetings
- Large building is being used for training but will be doing a burn and learn later on
- 3 recruits are starting academy
- Assisted at Blue Pool because other districts weren't getting along or responding. Chief made it clear to the other districts that we can help but not all the time.
- 2 fatal car accidents were discussed, and a trauma training was given to the volunteers
- Total calls for the year are over what they were at this time last year

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Maintenance Report

The Maintenance Report was discussed with highlights that include:

- Prep of the old rescue for sale. The first was gutted but the seconded one wasn't gutted as much. Springfield School District were going to do this own renovation on the rescue. The PA system and some lights were left. Springfield School District are using them as emergency road response vehicles.
- The 2nd rescue should be in-service at the end of the week. Peggy asked about the new rescues. They will be used for general response for the Quick Response Team (QRT)
- 2 vehicles broke down, one including Chief's. The battery went out. President Shew asked about the radio systems. It has had a few issues in the past month.
- Discussion on the first rescue. It is at station 5 and things are still being shifted around to see where placement of items will make the most sense during calls

Old Business:

1. Station 2

The county now wants to add markers to the property borders. The information is relayed to Norm and he informs the Chief. Chief said no to the markers. President Shew asked about the corners and they have been marked.

2. Project Update

The rescues were discussed in the beginning of the meeting. There isn't an update on the engine.

3. Mary Cole Days

The breakfast in the morning went great and only was about \$100 in the hole. The car show did not have good attendance which could be due to the rain and lack of advertising. The event itself had steady attendance. VFW almost sold all their chicken and the silent auction had their best year yet. There was some gripe on social media mainly about the beer garden. There was discussion about talking to the Mary Cole committee about either fully coordinating the event or giving it fully to the department and the Association. The back and forth was unsuccessful. There was talk about making the event a Mohawk Valley event and moving it to Station 4. Kuddos were given to the volunteers for helping coordinate the event.

New Business:

1. Board Elections

Per the Board policies, elections are held in August in odd years. But it was decided in a past meeting to hold an election this August because of the new members. President Shew made a statement that this meeting will be his last as President. Question nominated Kevin, however, Peggy expressed that she wanted to get to know Kevin and the others and suggested no voting

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or interim positions. There as discussion of having interim positions for 6 months and moving Kevin to President, Quentin to Vice President and then the Secretary needing to be appointed. With President Shew resigning as President, Kevin would move up to President, Quentin would move to Vice President and the board would wait for Eric to decide on the Secretary. President Shew asked for a motion to move members into new positions. Quentin motioned to approve and it was seconded by Kevin. It was approved 4-0. The board and Chief gave their appreciation of service to President Shew.

2. Board Duties

Peggy expressed her interpretation of Board Policy 1-1-3, section 6, 7 and 9. She asked for clarification/opinions of the other members. The board members agreed with her interpretations.

3. Audit

The audit happened right before Mary Cole. The field work was completed, and the auditor said it looks great. The report should be to the board members soon and the auditor to hoping to make a visit to the November meeting. The auditor also requested the board complete their surveys, but Chief was not sure if the auditor had the district emails for the board members. There was discussion about the risk of forwarding emails to a private email.

Items Not on Agenda: Kevin talked to Chief about getting polo department shirts. Chief said we will order soon. There was discussion about doing an anonymous survey about the state of the district; how does everyone feel about how things are going at the department and with the board. The questions should not be directed at any one person. Chief suggested that the board, staff and the volunteers all come up with their own questions. Jason Wallace suggested running the questions by a legal counsel.

Future Meeting Agenda Items:

Next meeting is on September 11, 2019 at 7:00pm

Adjourn: Adjourned at 8:10pm.

President Shew asked for a motion to adjourn. Quentin motioned to approve, and it was seconded by Kevin. It was approved 4-0.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660**.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907.**

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams