

**Board of Directors  
Regular Meeting  
August 9th, 2017 at 7:30 PM  
Mohawk Valley Fire Station #1  
92068 Marcola Rd.**

**Call to Order:** President Elmer called the meeting to order at 7:30pm.

**Roll Call:** Elmer Shew X\_\_\_ Quentin Holmes \_\_X\_ Eric Stevenson \_\_X\_  
John Hayes X\_\_\_ Dan Pike \_\_X\_\_

**Approval of Minutes:** July 12, 2017 Board Meeting

President Elmer asked for any corrections; there were none. President Elmer asked for motioned for approval. Quentin, Eric and John approved respectively. Minutes were approved 3-0.

**Audience Participation: (Citizen Testimony)**

None

**Correspondence:** None

**Financial Report:** July 2017

Chief Wallace discussed how a trailer was bought from the 2016-17 budget. The department paid for the newest mower. Currently, there are big expenses coming out early in the budget. President Elmer stated he prefers the last page of the financial report be first. Chief Wallace agreed to make the adjustment. President Elmer made a motion for approval. Quentin, Eric and John approved respectively.

**Fire Chief Report:** Officer's Report/ Maintenance Report/ Activity Report

The Officer's Report was discussed with highlights that include:

- Basic water rescue training has started
- Need updated equipment for tech rescue
- Recruiting new volunteers but no application submitted at the time of the meeting
- No new certificates have been awarded
- Conducting CRP and First Aid training for bus drivers
- Department participated in Safety Town this summer; a program about teaching safety to kindergarteners. The day was spent on fire safety. The day was rotated between Coburg and Mohawk.
- Conflag – the schedule is pre-planned of who is going when

The Activity Report was discussed with highlights that include:

- 32 calls for month of July
- As of August 9<sup>th</sup>, there was 23 calls. It has been busy

**Maintenance Report**

The Maintenance Report was discussed with highlights that include:

- Building damage to Station 5 but doesn't need immediate fixing and no structure issues but if it is hit again, that could change this issue

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- Station 1 siding is on hold because of Mary Cole
- Siding on other building will need replaced as well
- Looking to update locks that do not require keys; can report on who and when someone entered building
- Change oil in the new mower
- Preparation for Mary Cole

Quentin asked about replacing the 1999 engines. This is part of the 5-year plan to slowly replace the engines so a big expense doesn't happen at once. Chief Wallace plans to replace one early, on time and a bit late. He wants to look for alternative for the small stations that don't cost as much and are versatile.

President Elmer commented that he should watch out for water holding capabilities. Chief Wallace stated that 750+ gallons would be needed.

Chief Wallace discussed writing a grant to help replace the extrication equipment. The current one is fine but the back-up is old. He is hoping to get a replacement that will be battery operated so the department will have a hydraulic and battery equipment.

Quentin asked about the grant amount. Chief Wallace said he would ask for \$22,000 and another department was approved for the same grant so he is hopeful.

**Old Business:**

1. Surplus Property

The mower went up for a silent auction. The board opened the envelopes and Chief Wallace will contact the winner and thanks the others for participating.

2. Open House

The open house on July 29<sup>th</sup> has a steady flow of people all day. It was a great way to talk to the community and try to recruit volunteers; about 5 applications handed but have not had any returned. The news came out and did a story on the event.

President Elmer suggested the event signage be improved by Camp Creek.

Eric wanted to know when Academy would start; September 15<sup>th</sup> for the new volunteers

3. AFLAC

This was tabled for this August meeting so more board members could be there. Chief Wallace reviewed the benefits of AFLAC and how it could increase the competitiveness of the small department when hiring. The employees shared personal stories. Chief Wallace reviewed how switching insurances may not be the best move if AFLAC was voted down.

President Elmer's views on the district purchasing AFLAC didn't change; noting the employees are worth it but is it best for the district and what happens if the budget changes next year. Eric voiced the same concerns. The employees at the meeting said they would be willing to help contribute or discuss it each year.

Quentin, John, and Eric agreed it would be great for the future employees.

The board voted. It was approved 3-2.

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4. Station 4 Door  
The replacement has been installed. It does need paint and that will happen when Station 1 gets painted.
5. 5 Year Plan  
The replacement of the 1999 engines was discussed earlier in the meeting.
6. Station 2  
Dennis Shew working on this project. The application is now waiting for public approval so it is moving forward.

**New Business:**

1. Mary Cole Days  
The event will be Saturday August 12. The parade will start at 10am. The staging will happen at the church at 9:30. There will be a push for the FireWise program. On Sunday, Pastor Nick will hold his last sermon. The department will present him with his badge and appreciation of his service.
2. Reader Board  
The board is 17 years old, hard to maintain, not safe to work on and is not energy efficient. It also has the Indian mascot that needs to be removed within 2 years. The board was supposed to be shared with the Booster Club but that hasn't happened. The current contract was not approved by the board but it states the department is responsible to maintain it but they barely can use it. Chief Wallace met with the new Booster President to discuss going 50-50 on a new board; maybe an electronic one that can easily be changed.  
Eric would like to address this at the school board meeting as well and invited Chief Wallace to the Monday night board meeting. It could be a 3-way owner deal.  
The board will need to draft a contract before approval.

**Items Not on Agenda:** John Hayes gave his resignation to the President before the AFLAC vote. All agreed he is part of the board at the moment so he should vote. A promotion to get a new volunteer board member will need to be started. The board member has to do an application, be a tax paying person that lives in the district.

**Future Meeting Agenda Items:**

**Next meeting September 13, 2017**

**Adjourn: Adjourned at 8:48pm.** John and Eric approved respectively.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660.**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907.**

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Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams