

Board of Directors
Regular Meeting
April 8th, 2020
Mohawk Valley Fire Station #1
92068 Marcola Rd.

Call to Order: President Woodworth called the meeting to order at 7:01pm.
Chris Barnes ran the meeting.

Roll Call: Elmer Shew online Quentin Holmes online
Eric Stevenson Kevin Woodworth Peggy Schultz Online

Approval of Minutes: March 11, 2020 board meeting
President Woodworth asked if there were any corrections to last month's board meeting minutes. There were none. President Woodworth asked for a motion for approval; Elmer motioned to approve, and it was seconded by Quentin. It was approved 5-0.

Audience Participation (Citizen Testimony): None

Correspondence:
None

Emergency Prep Group:
There was not an update.

Financial Report: March 2020
The report was reviewed. The highlights include:

- Internet savings by switching to Charter
- Purchase of helmets
- Tires for the apparatus
- New radios

President Woodworth asked for a motion for approval; Elmer motioned to approve, and it was seconded by Quentin. It was approved 5-0.

Fire Chief Report: Officer's Report/ Maintenance Report/ Activity Report
The Activity Report was discussed with highlights that include:

- The Chief hours
- Standard meetings and some were cancelled due to covid-19
- We hosted a S-131 class and several other departments attended
- We had a tech rescue and were able to use the ropes
- Patrick set up online activities for training. They are interactive
- Calls are lower than this time last year

President Woodworth asked if we noticed a reduction in calls. Chris said it has been holding steady.

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Maintenance Report

The Maintenance Report was discussed. The highlights include:

- Busy with covid-19 and the new engine
- Lots of engine in service-related work
- Making sure we are following all rules and precautions for covid-19

Elmer asked about getting the wheel problem fixed. Chris said we got the approval for aluminum wheels but did have to replace some studs to get those. The wheels are fixed and it was no cost to us.

Old Business:

1. Project Update - grants

We were unsuccessful with the firehouse subs grant. We are still waiting to hear from AFG to replace our heart monitors. We are about to submit paperwork for a grant through the Department of Forestry.

2. Incentive Program

The policy was included in the packet. It needs reviewed and adopted. It will start July 1st. Chief will set up a contract to get the program started. The first deposit will be in January/February 2021. Quentin motioned to adopt. It was seconded by Elmer. It was approved 5-0.

3. Budget

The budget committee approved the budget. We need to send out notification and get it adopted.

New Business:

1. Budget

It was discussed in old business.

2. Chief Review

Every was emailed the review forms. President Woodworth encouraged everyone to make comments in each section to help improve the process and help Chief know where he stands with board members. It is also now a fillable PDF file.

3. Covid-19 update

We have adopted new ways of doing calls. OHA approved reciprocity for EMT to practice in Oregon without an Oregon license. President Woodworth asked about

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inventory of PPE. We are short on surgical masks but otherwise we are okay since there hasn't been an increase in calls. Reviewing our inventory after covid-19 was discussed. It is a good idea to going through our inventory. We feel good about what we have except we were not prepared with surgical gowns. We tried to get some but lots of places are sold out. Elmer asked about shelf life for any of the PPE. The answer was not really as long as it is in good shape. The masks will depend on the manufacturer. Peggy commented she though 95-masks did have a shelf life; it does depend on the manufacturer. Elmer recommended we stock up again but put what we have at the top to be used list. Chief commented he thought the county would stock up more now, so we aren't too reliant on the state.

Eric asked about any confirmed cases in Marcola. Currently we have none and Chief will be the first notified if we do have a confirmed case.

Items Not on Agenda: Elmer commented the communication was better than the budget meeting. Praises were around to Chris for setting up all the technology and for the adjustments the department has made.

Future Meeting Agenda Items:

**Next meeting is on May 6th, 2020 (Budget) – this will no longer be needed
April 8, 2020 (Regular)**

Adjourn: Adjourned at 7:25 pm.

President Woodworth asked for a motion for approval; Eric motioned to approve, and it was seconded by Peggy. It was approved 5-0.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660.**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907.**

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams